

JANUARY 2019

# CROWN VILLAS OWNERS' ASSOCIATION

www.crownvillas.net

Professionally Managed by Keystone Pacific Property Management, LLC - 3155-D Sedona Court, Suite 150, Ontario, CA 91764

## ANNUAL ELECTION

The Crown Villas election and annual meeting is scheduled for February 19, 2019. You will receive your ballot by January 31, 2019. Please be sure to exercise your right as an association member and vote for your favorite homeowner candidates!

**\*REMEMBER:** to include your address and signature on the outer envelope in order for your vote to be included to reach our quorum requirements.

## KEEPING CROWN VILLAS LOOKING GOOD

We need all of our residents' help in keeping our community looking its best.

Please do your part and remember to:

- Pick up after your pet and dispose of waste properly.
- Pick up litter you notice in the community and dispose of it.
- Make sure household trash is bagged, secured and disposed of in a timely and appropriate manner.
- Keep your balcony clean and free of clutter.
- Be sure to store your personal items out of view of the common area.
- Be courteous to your neighbors and try to keep the sound coming from your condominium to a minimum.

Thank you for taking pride in our community.

Your cooperation is appreciated!

## IS THE HOA RESPONSIBLE FOR MY VEHICLE?

The Board and Management would like to remind residents that the Association is not responsible for the security of your vehicles or your personal belongings. The community gates are for privacy only, not security. Please remember to not to leave valuables or anything visible in your vehicle and always lock your car.

## PAYMENT ADDRESS:

FILE 1958

1801 W. OLYMPIC BLVD.

PASADENA, CA 91199-1958

## **BOARD OF DIRECTORS:**

**President:** JoAnn Ines

**Vice President:** Connie Rothacker

**Secretary:** Rosemary McMackin

## **NEXT BOARD MEETING:**

**Tuesday, January 15, 2019**

7:00 P.M. @ Community Clubhouse

*The final agenda will be posted at the pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 909-297-2548*

## **IMPORTANT NUMBERS:**

### **ASSOCIATION MANAGER:**

**Clint Taylor, CMCA, AMS**

Phone: (909) 297-2548

ctaylor@keystonepacific.com

### *Emergency After Hours:*

**909-297-2550**

## **COMMON AREA ISSUES:**

Hannah Rangel

hrangel@keystonepacific.com

Phone: 909-297-2558

## **BILLING QUESTIONS/**

## **ADDRESS CHANGES/**

## **WEBSITE LOGIN:**

Phone: 909-297-2550

customer@keystonepacific.com

## **INSURANCE BROKER:**

Cornerstone Commercial & Personal Insurance Services, Inc.

Office: (909) 941-9080

Fax: (909) 941-9050

## **POOL KEYS:**

Pool Keys can be purchased for \$50.00 and Gate Transmitters can be purchased for \$50.00. If you are interested in purchasing one of these items, please contact Hannah Rangel at 909-297-2558.



# JANUARY 2019 REMINDERS

For after-hours Association maintenance issues, please call 909-297-2550 to be connected with the emergency service line.

Please call 9-1-1 for life-threatening emergencies.

Next Board Meeting - January 15, 2019 at the Community Clubhouse.

Keystone Pacific Closed in Observance of the Holiday Season -

⇒ New Year's Day - Tuesday, January 1st

## ARE YOU DELINQUENT?

The Board and Management would like to remind all members of the Association that not paying your monthly assessments can result in severe monetary penalties including, but not limited to, the Association foreclosing on your property. If you are delinquent please don't ignore it! The Board is willing to work with homeowners that have fallen behind on their assessments.

## RULES AND REGULATIONS

If you are leasing your property, please provide your tenants with a copy of the Association Rules & Regulations. It is the responsibility of the homeowner to ensure that their tenant are abiding by all Rules & Regulations. A tenant's failure to comply with the Rules & Regulations can lead to fines for the Homeowner. Please e-mail [ctaylor@keystonepacific.com](mailto:ctaylor@keystonepacific.com) for a copy of the most recently updated Rules & Regulations for the community or you may obtain from the community website.

## ONLINE NEIGHBORHOOD AWARENESS PAGE!

We are happy to announce the online Crown Villas Owners Association Neighborhood Awareness page! The community page will be available to members of our community to share news, comments, suggestions, and more! To join this community, please send your email address to Clint Taylor at: [ctaylor@keystonepacific.com](mailto:ctaylor@keystonepacific.com). Once you are signed-up, you will receive an email invitation to join our community. We will share more news about this at our next Board Meeting!

## REMINDER FOR PETS

As a friendly reminder for dog owners, please remember to keep your pets on a leash and carry a bag with you so that you can pick up after them on your walks. Pets are strictly prohibited in the pool area as well as the community Gym. Please make sure your pets are not causing a nuisance in the community by barking at all hours of the day and night.

## DUTIES OF OUR BOARD OF DIRECTORS

Our Board of Directors is charged with maintaining, preserving and enhancing the common assets of our Association. In order to perform those duties, our Board depends upon the advice and counsel of experts in various fields of community association Management: our management company, attorneys, landscapers, insurance specialists, etc. When making decisions regarding our community, the Board is expected to consider all of the facts and factors involved in the issue to make the best business decision possible.