

April 2017

# CROWN VILLAS OWNERS' ASSOCIATION

www.crownvillas.net

*Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606*

## **KEEP OUR COMMUNITY SAFE**

Please remember to follow the speed limit while driving in and around the community. Be mindful of your vehicle speed when turning in and/or out of residential areas due to bicyclists and pedestrians. It is imperative that **residents and guests observe all** traffic laws (Stop Signs, Yield Signs, Fire Hydrants & Parking Regulations) while in our community.

## **VISIT [www.crownvillas.net](http://www.crownvillas.net)!**

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online

Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.

## **NEW DIGITAL LOCKS FOR THE COMMUNITY GYM!**

The Board and management is pleased to announce that the community gym now has a digital lock. Please refer to your mailed newsletter copy for the code.

## **REMINDER FOR PETS**

Please make sure your pets are not causing a nuisance in the community by barking at all hours of the day and night. Management has been receiving an increase in complaints due to pets increased barking. Also please remember to keep your pets on a leash and carry a bag with you so that you can pick up after them on your walks. Pets are strictly prohibited in the pool area as well as in the community Gym.

## **WINDOW SCREENS**

Homeowners are responsible for replacement and repair of window screens. You may have noticed throughout the community there are many screens that need to be replaced. In efforts to keep the community nice, please inspect your window screens, if they need to be replaced, contact Pristine Solutions Screening Company at (951) 847-6601.

## **BOARD OF DIRECTORS:**

**President:** Connie Rothacker

**Vice President:** JoAnn Ines

**Secretary:** Rosemary McMackin

## **NEXT BOARD MEETING:**

**Tuesday, April 18, 2017**

7:00 P.M. @ Community Clubhouse

*The final agenda will be posted at the pool area bulletin board. You may also obtain a copy of the agenda by contacting management at 949-838-3291.*

## **IMPORTANT NUMBERS:**

### **ASSOCIATION MANAGER:**

**Clint Taylor, CMCA, AMS**

Phone: 949-838-3291

*Emergency After Hours:*

**949-833-2600**

Fax: 949-833-0919

ctaylor@keystonepacific.com

### **COMMON AREA ISSUES:**

**Jessica Loera**

Phone: 949- 838- 3254

jloera@keystonepacific.com

### **BILLING QUESTIONS/**

**ADDRESS CHANGES/**

**WEBSITE LOGIN:**

Phone: 949-833-2600

customer@keystonepacific.com

### **INSURANCE BROKER:**

LaBarre Oksnee Insurance

(949) 588-0711

### **POOL KEYS:**

Pool Keys can be purchased for \$50.00 and Gate Transmitters can be purchased for \$50.00. If you are interested in purchasing one of these items, please contact Clint Taylor at (949) 838-3291.

## APRIL 2017 REMINDERS

**Please make sure you are watching your speed while driving through the community, we want to ensure our streets are safe for our kids.**

**For after-hours association maintenance issues, please call 951-491-6866 to be connected with the emergency service line.**

**Please call 9-1-1 for life-threatening emergencies.**

**Next board Meeting – April 18, 2017 at the Community Clubhouse.**

### SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customercare@keystonepacific.com](mailto:customercare@keystonepacific.com) to request an ACH application.

John Smith  
555 Your St.  
Your Town 54321

DATE \_\_\_\_\_

PAY TO \_\_\_\_\_

MEMO \_\_\_\_\_

1234 5678 9876 543210

### NEWSLETTER ARTICLES

Please feel free to submit any newsletter ideas or articles that you feel would be relevant to your neighbors here at Crown Villas. To be considered, all entries must be sent to the attention of Clint Taylor no later than the 5th of each month for inclusion in the following month's newsletter.

### IMPORTANT COMMUNITY RULE REMINDERS

Please take a moment to review the following reminders from the Community Rules and Regulations that have been reported lately in the community.

**Patio Storage** – please ensure that you are not storing any unsightly items in the area.

**Parking in the Fire Lanes** – Parking along red curbs and in the community without a parking permit will make your vehicle subject to tow.

**Pool Hours** – Are from 6:00 a.m. to 11:00 p.m.

**Exterior Maintenance** – Window screens, screen doors, window coverings and air conditioning units must comply with Association standards and be properly maintained.

### PERMIT AND CARPORT PARKING

In accordance with our Rules and Regulations all residents are required to have a valid Crown Villas parking permit when parking in the community. This includes and is not limited to parking in your assigned carport. The Association reserves the right to cite and tow any vehicle that does not have a valid parking permit displayed on their windshield.



### PLEASE WATCH THE NOISE LEVEL

Please be mindful of every homeowner's right to quiet enjoyment of the community and take whatever measures you can to help minimize noise from the floors and/or shared walls of your home.

